

## **Annexure P**

### **Scope of Work**

Provision of home work home employee transportation service and rental of vehicles from various pick-up points at Kriel and Thubelihle to Kriel and Matla Power Stations on an as and when required basis over a five year period.

#### **- BULK MATERIAL SERVICES (FULL SERVICE)**

##### ***Kriel Power Station***

2x23 seater @ 9 000km a month per vehicle

2x23 seater @ 7 000km a month per vehicle

##### ***Matla Power Station***

1x23 seater @ 3 000km a month per vehicle

1x14 seater @ 9 000km a month per vehicle

1x14 seater @ 5 000km a month per vehicle

#### **- TURBO GEN SERVICES (RENTAL SERVICE)**

##### ***Kriel Power Station***

2x14 seater @ 5000km a month per vehicle (Kriel maintenance over 60 months)

2x14 seater @ 5000km a month per vehicle (Kriel projects over 32 months)

##### ***Matla Power Station***

2x14 seater @ 5000km a month per vehicle (Matla maintenance over 60 months)

5x14 seater @ 5000km a month per vehicle (Matla works over 60 months)

2x14 seater @ 5000km a month per vehicle (Matla projects over 28 months)

#### **- CONSTRUCTION SERVICES (FULL SERVICE)**

##### ***Kriel Power Station***

1x14 seater @ 3 500km a month per vehicle

##### ***Matla Power Station***

1x14 seater @ 2 000km a month per vehicle

#### **NB:**

To provide a home work home transportation service or rental of vehicles to ERI employees during all shifts, from their designated pick-up locations and /or areas to their place of work. This service will be rendered during day and night shifts, on weekdays, weekends and public holidays from the areas mentioned below in line with ERI shift patterns and ad hoc requirements when applicable.

All vehicles to be registered with Department of Transport – Licensing division, and all vehicles to be roadworthy. All drivers to hold Professional Drivers Permits (PrDP's). The service provider is required to obtain and maintain all operating licenses, permits or amended requirements by local authorities in accordance with applicable legislation at all times.

**The service provider shall ensure that the employees are:**

- On time via the agreed vehicles and in a safe manner taking into account all aspects of safety associated to the transportation of staff;
- Dropped off and picked up on agreed time as stipulated by ERI;
- Employees shall be dropped off at the work place 20 minutes prior the commencement of shift and collected at the work place 10 minutes after the shift has been completed.
- The Service Provider shall ensure that the driver commence employee collection with sufficient time without violating any traffic rules and meet agreed drop off time of 20 minutes prior to the shift commencement.
- Door-to-door service would be required only at night.
- The driver, fuel, maintenance/service and repair of vehicles will be for the Service Provider's own costs and not for ERI account. (Full Service)
- The Service Provider will be required to operate on 24/7 basis during the festive season (December-January) to support ERI's 24/7 operation during this period.
- Transport is based on demand of employees.

**SPECIAL AD HOC REQUIREMENTS**

The Service Provider will further be required to support ERI in ad hoc requirements for transportation of employees whereby ERI may request an additional quotation from the Service Provider. Ad hoc requests include (but are not limited to) meetings, functions and funerals.

**CRITICAL TO NOTE:** The contract is on an "as and when" basis will be valid for only as long as is required by ERI. The service may be cancelled at any point in time during the contract period. The service is subject to ERI's requirements as determined by ERI.

Vehicles supplied / provided by the service provider must comply to regulatory and ERI requirements. The service provider will be responsible for maintaining, repairs and ensuring constant compliance of the assigned vehicles.

A non-compliant vehicle will be stopped from operating and the service provider must correct the non-compliance immediately where practicably possible, or within 24 hours. Alternatively, a non-compliant vehicle must be replaced with a compliant vehicle immediately where practicably possible or within 24 hours. Vehicles on breakdown will be repaired and returned or alternatively replaced within 24 hours.

**1.1 DETAILED FUNCTIONAL SPECIFICATION**

The vehicle will be utilized to transport employees from various pick-up points at Kriel and Thubelihle to Kriel and Matla Power Stations, as well as, on site at the relevant Power Station, to different locations where ERI is required to execute services.

The vehicle must be in a good and compliant state with a maintenance plan. The service provider is responsible for maintaining, repairs and ensuring constant compliance of the vehicle. Normal wear and tear, maintenance and repairs remain the responsibility of the service provider.

A vehicle with high mileage and that is not in a good or compliant state with an up-to-date service history, will be returned to the service provider to be replaced by a compliant lower

mileage vehicle with an up-to-date service history. Vehicle mileage not to exceed 200 000km.

A vehicle that is unreliable due to regular breakdowns, will be returned to the service provider to be repaired / maintained or replaced with a compliant vehicle.

No payment will be made for the period a compliant vehicle is not available for use by ERI should the period exceed 24 hours. Failure to either provide a compliant vehicle or replace a vehicle with a compliant vehicle within the stipulated time frame will incur penalties levied against the service provider or potentially termination of the contract.

## **2.2 DETAILED VEHICLE SPECIFICATION**

- Factory fitted anti-Locking braking system (ABS)
- Factory fitted driver and passenger air bags
- Factory fitted Alarm/Immobilizer or if not fitted by manufacture it shall be by approve fitment center.
- Audio system
- Factory fitted power steering
- Tires as per manufacture's specification for intended purpose
- Two emergency warning triangles
- Factory fitted electronic stability control.
- Factory fitted safety belt warning lights or signal
- Factory fitted seat belt reminder
- Three-point safety belt for every seat and in working order.
- No fold up or Jockey seats.
- A speed warning sign shall be displayed on the back of the minibus as per the National Road Traffic Act
- Yellow reflective tape shall be fitted as per the National Road Traffic Act
- The driver's seat shall be adjustable and partition as per the National Road Traffic Act specification
- The minibus shall have at least notice of emergency exit for every 12 passengers.
- No Panel van or vehicle designed for goods delivery maybe converted into minibus.
- A sign must be affixed to the vehicle to indicate that the bus is equipped to transport people